

Registration for UNICert® III English

Registration is done via LSF at <https://lsf.ovgu.de>

You must select your teacher/examiner for each exam you register for.

This is how it is done:

Go to LSF. Here you can use the HISQIS functions you are familiar with.

Proceed to **registration** – a folder will appear called "9995 Leistungen aus dem Sprachenzentrum". In this folder you will find all the UNICert® languages examined in the Language Centre.

Choose the **language and course level** that you wish to register for (e.g. UNICert® III English, UNICert® IV English) and open the appropriate folder.

English UNICert® III for example is given as **310104 UNICert® III in der englischen Sprache**

From here proceed to the next sub-folder (e.g. **310104 Fachsprachenkurs**) where you will find the individual examinations that you can register for.

To register for the correct examinations you must pay attention to the following:

Hausarbeit / Academic Paper	UNICert® III A	New Examination Regulations
	Go to the folder 310103 UNICert® III Part B	This is relevant for ALL STUDENTS COMPLETING UNICert® III A
	Then go to: 310104 Prüfung UC3Eng:Hausarbeit 320225	Select your teacher/examiner for the academic paper
Presentation Examination	(Usually) UNICert® III B	Old and New Examination Regulations
	Prüfung UC3Eng:Sprechfertigkeit 320108	Select your teacher/examiner for the presentation

Written Examinations	UNICert® III Part B	Old Examination Regulations
	FOLDER to go to: 310104	"Old Regulations" means that the Academic Paper or Presentation were done BEFORE Summer Semester 2015 (and "failed" still counts as "done")
Listening Examination	UC3Eng:Hörverstehen (select your teacher/examiner)	320105
Reading Comprehension Examination	UC3Eng:Leseverstehen (select your teacher/examiner)	320106
Essay Examination	Go to folder 310105 UC3Eng:Schreiben	310105
	Then go to: UC3Eng:Essay (select your teacher/examiner)	320109
Written Examinations	UNICert® III Part B	New Examination Regulations
	Folder to go to: 310104	This is relevant for ALL students who have previously completed UNICert® III Part A <u>but who did NOT do an academic paper</u> , as well as for Engineers, and any students who are attending both parts of UNICert® III English (Part A & Part B) simultaneously
Listening Examination	UC3Eng:Hörverstehen (select your teacher/examiner)	320105
Reading Comprehension Examination	UC3Eng:Leseverstehen (select your teacher/examiner)	320106
Essay Examination	UC3Eng:Schreiben (select your teacher/examiner)	320224
Academic Paper	UC3Eng:Hausarbeit (select your teacher/examiner)	320225

If you are an employee of the University, a Guest (paying) Student or an Exchange Student and are registered with the OvGU Magdeburg or the FH Magdeburg-Stendal, please complete the UNICert® Registration form by hand within the Registration Period and hand it in to Frau Nielsen in the Examinations Office of the Language Centre during office hours.